



Application form for Industrial Hemp With Use Application and Licensing

Information

All relevant sections of this form must be completed and clearly legible for the GSC to accept an application for an Industrial Hemp licence **with use of the active parts** of the plant. Applicants must include any additional documents required as listed at the end of the form under Fees and Documents. Failure to provide any documents or complete the form may delay an application.

All relevant sections of this form must be completed and clearly legible for an application to be accepted. Applicants must include any additional documents required as listed at the end of the form under Fees and Documents. Failure to provide any documents or complete the form may delay an application.

A Licence fee is payable as outlined at Fees and Documents and an invoice will be issued following a positive licensing decision, no licence will be issued until full payment has been received.

Any licence issued on the basis of the information provided at application is on the understanding that true and accurate information has been provided. If any adverse or contrary information is discovered the GSC will seek to take action, which may result in any issued licence being revoked.

Information provided in this application will be used by the GSC to carry out checks to ensure the fitness and propriety of applicants to hold a licence. That information will be shared with third parties and other agencies and by completing this application you consent to the sharing of any data provided. Please see Guidance for Industrial Hemp Licensing for assistance filling in this form.

Applications can only be accepted by post or by hand and must contain original signatures, if you require a more accessible version of the form then please email canna@gov.im with your request. Completed applications can be sent to—

Cannabis Licensing and Supervision Team
Isle of Man GSC
Ground Floor, St George's Court
Myrtle Street, Douglas
Isle of Man, IM1 1ED.

1. Application

I would like to apply for Industrial Hemp Licence With

Y ☐

Use Are you applying as an individual or a business?

Individual ☐

Business ☐

Is this your first application of this type?

Y ☐

N ☐

If No please provide the expiry date of your current/previous licence and licence number

DD/MM/YYYY

Licence Number

2. Individual Details

(If you are applying on behalf of a business also fill in a Personal Declaration Form)

Please fill this in as the individual as authorised on behalf of the applicant business/organisation. The person filling in this section will be the responsible licence holder and is required to be an Isle of Man resident.

Full Name

Email

Telephone

I confirm that I am: (check as applicable below)

Applying as an individual

☐

Authorised to apply on behalf of business

☐

3. Business Details

(If you are applying as an individual fill in a Personal Declaration Form)

Business / Organisation Name

Business / Organisation Type

Address

(including postcode)

Email

Telephone

Mobile

Company Registration

No.

Name(s) of Beneficial Owner(s), Directors, Trustees, and Shareholders of Applicant Business

Provide a copy of the Certificate of Incorporation/Memorandum and Articles of Association for the business/Organisation

Full name	Role (Owner, Shareholder, Director, Trustee)	Shareholding %

For beneficial owners, directors and any shareholders with more than a 20% shareholding please provide Personal Declaration forms. If you are unsure who should fill in a form please refer to IH01b Guidance for Industrial Hemp Licensing & Supervision.

4. Other Individuals

Provide the name of any individuals involved in this application responsible for the following areas if not the main applicant. Each person must fill in a Personal Declaration Form. For more information on these roles see IH01b Guidance for Industrial Hemp Licensing & Supervision.

Responsible Role	Name	Personal Declaration Form Provided
Security		Y / N
Compliance		Y / N
Nominated Contact		Y / N

5. Other Licences

Provide details of any other licences held by the applicant or applicant business/organisation and licensing history.

6. Activity

Provide a brief description of the activity to be carried out under the licence

- Planting and harvesting schedules
- Route to market (customer and end product details)
- How the final product is produced and information on any third parties that may be used to provide services under the licence.

For a With Use application please provide full details of activity as a separate business plan including how the business will be funded, source of funds/wealth and projected financials for Years 1 & 2 and standard operating procedures for cultivation.

7. Area for Cultivation

Provide a description and outline of the area to be used for cultivation of Industrial Hemp, the size and details about cultivars. Only cultivars listed on the EU catalogue are permitted.

Address(es) of proposed growing area/premises

OS grid reference(s)

Number of fields/premises

Proposed total acreage

List of seeds to be used and details of suppliers

Include a plan of the area/premises to be used for cultivation with this application (include in the business plan as much detail as possible including access, any storage facilities and relevant nearby features such as residential areas, main roads, pedestrian areas, areas of cultural interest, schools etc.

Do you own the area/premises to be used for

Y ☐

N ☐

cultivation? If **Yes** include proof of ownership

If **No** include proof of permission to utilise the area/premises for cultivation (for instance a leasing agreement) and details of the owner of the proposed area/premises

Full Name	
Address	
(including postcode)	
Area/premises	
address and	
OS reference	
Contact Number	
Full Name	
Address	
(including postcode)	
Area/premises	
address and	
OS reference	
Contact Number	
Full Name	
Address	
(including postcode)	
Area/premises	
address and	
OS reference	
Contact Number	

8. Security and Record Keeping

Provide details of site security and record keeping processes including-

- Site containment measures;
- Measures taken to prohibit male plants;
- Pest management;
- Destruction of waste materials;
- Recording of adverse incidents e.g. thefts or losses;
- General record keeping processes (i.e. deliveries, site access, stock checks, etc.);
- Suppliers and dispatch records;

For With Use applications you must include copies of any relevant standard operating procedures for the above processes.

Declaration

- I am applying for this licence or I am authorised to apply on behalf of a company
- I declare that to the best of my knowledge the information in this form is accurate
- I am over 18 years of age
- I am a resident of the Isle of Man
- I understand that any breaches of licence conditions may result in a destruction order on any crop grown or material harvested under the licence
- I understand that any application for a licence may be subject to other stakeholder approval
- I have declared any convictions, spent or unspent
- I understand that any undeclared convictions or sanctions may indicate a lack of integrity and the revocation of any licence issued by the GSC which could lead to criminal prosecution
- I agree to abide by all licence conditions and will be held responsible for any breaches of those conditions which could lead to the suspension or revocation of any licence issued by the GSC
- I understand that the information I provide will be used to assess my fitness and propriety and my data will be shared with third parties in order to do this
- I understand my data will be held and processed by the GSC in accordance with its regulatory functions.

Signature of the Person Submitting this Form

Name of the Person Submitting this Form (print)

Date of Signature

Appendix A: Fees and Checklist

The following fees are payable upon licence approval -

Fees

Industrial Hemp Licence With Use ² (Year 1)	£10,000
Industrial Hemp Licence With Use (renewal)	£5,000

Please ensure you have filled in all relevant sections and enclosed the following with this application:

- ☐ A copy of the Certificate of Incorporation/Memorandum and Articles of Association for the business/organisation
- ☐ Personal Declaration forms for Key Persons
- ☐ Identity documents and proof of address for relevant individuals listed in the application
- ☐ Evidence of ownership of/permission to use the proposed area (i.e deeds or rental agreements)
- ☐ Group structure chart (including shareholding percentages of the applicant company)
- ☐ Register of Shareholders of the applicant company
- ☐ Years 1 & 2 Financial Projections (With Use)
- ☐ Site Plan
- ☐ Business Plan (With Use)
- ☐ Standard Operating Procedures for record keeping, cultivation and security (With Use)
- ☐ Register of Directors
- ☐ Memorandum and Articles of Association

²Not available for the 2021 season.

Declarations – Nominated Contact

- I fulfil the following roles in relation to the applicant/Licence holder named at Section 1
☐ Nominated Contact
- I have been authorised by the Responsible Person to act as a contact point for application, licensing and supervision matters by the GSC
- I understand my data will be held and processed by the GSC in accordance with its regulatory functions

Signature of the Person Submitting this Form

Name of the Person Submitting this Form (print)

Date of Signature

I the Responsible Person declare the individual named above has been authorised on behalf of the licence holder/applicant as a nominated point of contact

Signature of the Responsible Person

Name of the Responsible Person (print)

Date of Signature



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