

Business Plan Checklist



General Details	Has this been included?
Detailed business model, including class of licence applied for	
Motivation for choosing this jurisdiction	
Planning/site description and if approval is being obtained	
Detailed security information – internal and external	
Infrastructure considerations	
Utilities considerations	
Environmental considerations	
Waste management	
Pest controls	
Planting/harvesting schedules	
Route to market	
Internal control systems (track and trace)	
Business continuity	
Testing details	
Marketing/advertising overview	
Customs and Excise considerations	
Describe any business software being used	
Follow the seed process, including information and charts	
Banking information	

Employment plans (current and future)and employee on boarding process	
Accountants and/or auditors	
Known 3 rd parties (transport etc.)	
Any history with cannabis licences elsewhere?	
Financial Details	
AML controls (POCA)	
Business funding details (company loans etc.)	
People Information	
Ownership information, including group structure chart and operational structure chart	
PDF roles – who is assuming the roles and who they are	