



Personal Declaration Form

For completion by Casino Operatives, Manager, Supervisor and other Officers

Notes to Applicants

The Gambling Supervision Commission (GSC) serves as the sole regulator for all gambling activities on the Isle of Man. One of its key regulatory objectives is to ensure that gambling does not become a source of crime or disorder, is not associated with crime or disorder, and is not used to facilitate criminal activities.

The information provided on this application form enables the GSC to uphold its regulatory objectives and assess whether the named individual meets the statutory standards of integrity, as outlined in the Casino Act 1986.

To conduct this assessment, the GSC is authorised to undertake reasonable enquiries to ensure compliance with these regulatory objectives. The GSC will make enquiries with third party agencies to verify the accuracy of the information provided as part of the application process. These enquiries may inform the GSC of pending prosecutions and investigations, barring or disqualification by a professional body or industry regulators.

This form should be completed in accordance with the GSC's integrity guidance. Please write in capital letters using black ink. All parts of this application, including accompanying documents and correspondence, must be submitted in English. If additional sheets are required, cross-reference them with the relevant question on the application form. Ensure all additional pages are numbered, dated, and signed.

Should any information provided during the application process be found, without reasonable excuse, to be misrepresented, falsified, deliberately omitted, or otherwise improperly supplied, this may result in the rejection or failure of the application. Additionally, any subsequent approval granted may be subject to suspension or revocation.

The GSC has prepared guidance documents to assist applicants, which are available to view on our website www.isleofmangsc.com/gambling. Answer all questions comprehensively, providing the requested information in full. Failure to do so may delay the processing of your application or result in its return.

Completed application forms, along with all the required supporting documents, should be delivered to the address below. We also welcome a digital copy of the application, submitted by email, in addition to the posted version.

Ground Floor, St George's Court | Myrtle Street, Douglas | Isle of Man, IM1 1ED



+44 (0)1624 694331



GSCApplications@gov.im

www.isleofmangsc.com

Name of the Applicant Company		
Personal Information		
Family Name (as shown on your national ID document)		
Given Forename(s)		
Other names you have been or are known by		
Current residential address		
Length of time at this address		
If you have lived at your current address for less than 5 years, please provide the previous addresses below indicating dates of residence there.		
Date of Birth		
Place and country of birth		
Current Nationality		
Previous or dual nationality held		
Contact email address		
Contact telephone number		

Previous Address 1	Date from	Date to
Previous Address 2	Date from	Date to

Verification of Identity and Residence

We are required to verify your identity and your place of residency. Please provide a certified copy of the photograph page of your current valid passport or national ID card and two recent utility bills no more than 3 months old (a bank statement is also acceptable as one of the documents)

Details of the Approved Role

Indicate the position/s you will hold within the Applicant Company:

Manager/Supervisor	
MLRO/DMLRO or AML CFT Compliance Officer	
Representatives of the house	
Repairing or maintaining machines and equipment	
Preparing or issuing cards, dice, tiles, tokens or other articles.	
Issuing, receiving, recording or auditing cash including cheques, cards and counters	

Integrity Assessment - Financial Circumstances

In relation to any global jurisdiction, have you ever personally:

been declared bankrupt or filed a petition for any type of bankruptcy, insolvency or liquidation under any bankruptcy, insolvency law?	
entered into an agreement with creditors	
been subject to a penalty or enforcement action by any Government Agency?	
been subject of an Individual Voluntary Agreement (IVA)	
been subject of any civil legal action (including County Court judgements)	
been subject to penalty or enforcement action by any Government Agency	
been subject to any kind of regulatory administration or monitoring?	
been unable to satisfy any debt adjudged due and payable, as a judgement-debtor, under an order of the court, in the Isle of Man or any other jurisdiction?	
as an individual, member of a partnership, or owner, director or officer of a corporation been associated with a business entity when it went into liquidation, receivership or was placed under some form of governmental administration or monitoring and subject to a winding up order?	
been involved, or are you currently involved, as a party (i.e. not as counsel or as a witness), in any litigation or are you aware of any pending involvement in litigation if not in usual course of business?	
been unable to satisfy any debt adjudged due and payable, as a judgement-debtor, under an order of the court, in the Isle of Man or any other jurisdiction?	
been declared bankrupt or filed a petition for any type of bankruptcy, insolvency or liquidation under any bankruptcy, insolvency law?	
Are you personally in default or arrears with any of the following:	
personal mortgage facility?	
personal loan agreement	
personal credit or store cards	
personal bank overdraft facility	
any other type of personal financial liability?	

Integrity Assessment - Criminal Convictions

IMPORTANT NOTICE

Paragraph 3 of Part 3 of Schedule 1 of the Rehabilitation of Offenders Act 2001 (Exceptions) Order 2018 exempts any occupation in respect of which an application to the GSC a license, certificate or registration is required. You must therefore disclose spent convictions.

Declaring a conviction should not be seen as an automatic bar to licensing, as all matters are judged individually on its merits. If you answer 'yes' to any question, please provide full details in a separate attachment.

In relation to any global jurisdiction, have you:

been investigated, prosecuted or convicted of an offence by a law enforcement agency?	
been issued a formal caution from a law enforcement agency?	
been dismissed from any office or employment or barred from entry to any profession or occupation?	
been suspended from any office, or asked to resign?	
had any business involvement or association with a business that formed part of or was in any way involved in a police investigation or an investigation conducted by any other enforcement body?	
any reason to believe you may be subject to a pending prosecution?	

Competency Assessment

As part of our assessment into your competency to carry out the role, please answer the following questions. You will also be required to provide your personal curriculum vitae and copies of relevant professional qualifications. Tick each box to indicate you have provided it with your application.

Have you ever been party to an application to the Isle of Man Government for any type of Gaming, Betting or Gambling Licence?	
If you answer yes, please tell us with which company.	
Have you ever been party to an application in any other jurisdiction for any type of Gaming, Betting or Gambling Licence?	
If you answer yes, in which jurisdiction/s?	

Checklist

Have you:

provided a certified copy of your identification document	
provided a certified copy of your proof of address dated within the previous 3 months?	
provided your personal Curriculum Vitae that is accurate and up to date?	
provided certified copies of your relevant professional qualifications?	

Applicant Company's Declaration

I confirm that the Applicant Company has carried out appropriate due diligence investigations into the named individual and are content that the applicant named in this form is a person of integrity to carry out the role they propose to hold within the Company.

Applicant's Full Name

Director's Full Name

Director's Signature

Date of signature

Declaration and Signature

I certify that this declaration is complete and correct to the best of my knowledge and understand that any material falsification or omission of information is a criminal offence.

I will inform the GSC about any other significant information and changes that are relevant and become apparent after submitting the application.

I confirm that I have read and understood the following information:

- The guidance notes for making the application
- The Casino Act 1986
- The Guidance on Integrity Controls

Signed

Name

Date

IMPORTANT NOTE

Should it be found that any information provided as part of the application process is, without reasonable excuse, misrepresented or falsified, deliberately omitted or otherwise not properly provided, this may provide reason for an application to be rejected or fail altogether, and any subsequent approval that may have been granted may be suspended or revoked.

DATA PROTECTION

The GSC requires data regarding applicants for the purposes set out in the Casino Act 1986 and the Gambling Supervision Act 2001. As a competent authority listed in Schedule 1 of the GDPR and LED Implementing Regulations 2018, the Commission will primarily collect and process data and special category data necessary for the exercise of its public functions.

The GSC has produced a Privacy Policy for users and a guidance document in relation to the checks we make as part of our fitness and propriety assessment. These are available on our website.

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